

Endicott, New York
March 2, 1961

MINUTES OF MEETING

Date: March 1, 1961

Subject: 1401 Stage I Sterling Product Test and Shipping Schedule

Attended by: Messrs. P. W. Edgecomb
L. H. Ellis
J. J. Ingram
J. J. Murray
R. Rudler
F. A. Spies
A. R. Webber

Delivery of this first Sterling 1401 is very critical and must be effected as soon as possible. It is also necessary to determine the earliest date that can be quoted to the customer (Lloyd's of London). Higher management in WTC is following this machine very closely.

Attached is the schedule arrived at in the meeting. If this schedule is met and the two week "B-C" Product Test produces no significant problems, shipment would be possible March 31 or before. However, due to such factors as the magnitude of the Sterling feature, the basic circuits in the 1401 affected, small number of personnel familiar with Sterling, etc., it was decided that April 10 is the earliest shipping date which would provide sufficient time to resolve all problems which might arise prior to completion of Product Test.

The following points were agreed upon:

1. Engineering will supply Mr. Pokoski to aid in re-writing and debugging those changes directly affected by the Sterling feature.
2. Engineering will take required action in handling paper work, eg, assigning new change numbers where required, making proper logics available, etc.

3. Manufacturing will debug tapes, install changes, correct wire wraps (about 70) that do not pass inspection, adjust 1402 and debug changes.
4. Sundays are shown in the schedule as "safety factor". However, Sunday work will probably be necessary.
5. Frequent meetings will be held to insure that Manufacturing, Engineering and World Trade personnel are current on the status of the program and to firm up plans for the immediate future following each meeting. The next meeting will be Friday, March 3 and plans for working Sunday, March 5 will be formulated then.
6. If any effort is completed ahead of schedule, the next phase is to be initiated immediately.
7. WTC will submit the test request. (Engineering will aid in wording.)
8. Toward the end of Product Test, status of the machine will be reviewed to determine if it is more expedient to ship directly from Product Test or via the factory. Overlap of final inspection with the latter phases of Product Test will be explored.

J. J. Ingram
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cc: Messrs. G. R. Baskin
F. Burns
G. Chabra
J. G. Fitzgerald
W. T. Hardin
S. T. Jenkins
H. Kaplan
C. R. Manning
J. L. Pokoski
J. B. Tait
W. A. Wheeler



STAGE I STERLING
PREPARATION FOR PRODUCT TEST

