

Record Keeping for Second Engineering Model

- h) File the Add and Remove list original forms in numeric sequence by DVL numbers, so that the girls can update the reversal list. (Installed changes ultimately go in front of wire list. Released changes go in back of wire list until new wire list is back from Comp. Lab.)
4. Mr. Murray will appoint a man to send the brownlines and the Add and Remove wire lists to Don Sweet when sufficient changes have been made on a brownline to justify an engineering change.
5. All personnel must keep all records current such as: a) filling in diary log book and referring to all DVL changes. b) fill in DVL log book when a change is to be made.
6. General Rules

If a change is to be made that affects more than one gate, then the same DVL number must be assigned to the circuitry affecting each gate.

No wires will be changed on the engineering model without an add and remove list. Any wires changed must be changed in exact accordance with the add and remove list.

All changes will be drawn on the ALD's in red pencil for additions and in green for deletion.

All tie-down wires on the machine are to be made using red wire and a list of these wires kept for easy reference. Give name of line tied down.

A list should be kept of all cards that are temporarily removed from the engineering model.

Follow the Add and Remove List exactly when making changes.

Never go level 2 to 1, or 1 to 2.

Follow levels exactly.

*F. J. Drooge*  
F. J. Drooge

FJD:e

CC: Messrs. J. J. Ingram D. H. Sweet  
R. A. Rowley F. O. Underwood  
W. S. Schaffer M. A. Vanderpool

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